

St Raphael's Hospice
Meeting of the Finance & Resources Committee
To be held at St Raphael's Hospice
At 14:00 on Tuesday 14th July 2026

Members: Alan Cogbill (AC – Chair)

Steve Chambers (SC)

Paul Holmes (PH)

In attendance: Rebecca Trower (RT – CEO)

Nick Stevens (NS – Finance Consultant)

Neena Vadgama (NV – Head of Finance)

John Groom (JG – Director of Operations)

Alex Rudkin (AR – Head of Quality & Governance)

Karen Monaghan (KM – Governance)

Item	Time	Description	Purpose	Lead
1.	14.00-14.05	Welcomes, apologies for absence and declarations of interest	Discussion	Chair
2.	14.05-14.10	Review of minutes from 5 th May 2026 Committee meeting	Approval	Chair
3.	14.10 – 14.15	Actions List and update on matters arising	Discussion	
4.	14.15-15.15	2026/27 year-to-date Finance Report including: - Audit 2025 – 2026 Annual Report & Accounts - Management Accounts & Balance Sheet - Investments - Outline 2026/27 look-ahead - ICB Income	Discussion	NS, RT, NV
5.	15.15-15.35	Estates & IT Report	Discussion	JG
6.	15.25 - 15.35	Departmental Risk Register	Approval	Chair
7.	15.35 – 15.55	Annual Corporate Governance update (data protection, insurance & compliance	Approval	AR, Chair

		activities, policies framework, Health & Safety)		
8.	15.55 - 16.00	Any Other Business & Date of next meeting Evidence of Excellent Practice Register	Discussion	Chair

Date of next meeting: Tuesday 13th October 2026

Actions log:

Agenda item	Action	Responsible	Timeline	Ref.	Update
4.7	Update the lottery governance and internal crime policies as discussed and circulate to the Committee	JG	14.07.2026	01.05/05/2026	
7.	Update the TOR and circulate to the Board for approval.	KM	13.05.2026	02.05/05/2026	Completed.