

## Volunteer Role Profile

<b>Role Title</b>	Facilities Volunteer
<b>Time commitment</b>	There is no minimum time requirement so you do not need to commit to volunteering every day. On your application form, please kindly specify your availability.
<b>Point of contact</b>	John Groom – Head of IT & Facilities Department Steve Cresswell – Facilities Manager
<b>Location</b>	St. Raphael's Hospice, London Road, North Cheam, SUTTON, SM3 9DX
<b>Why we need you?</b>	<b>We need volunteers to help in our various departments with all types of building and infrastructure maintenance. This is to ensure that the exceptional end of life care we provide to our patients and families is maintained at the highest possible level.</b>
<b>What will I be doing?</b>	<ul style="list-style-type: none"> <li>➤ Depending on your skill set, you will be assisting other Facilities Department staff in supporting the Hospice's building infrastructure.</li> <li>➤ This may include electrical, plumbing, general DIY or other building support tasks.</li> </ul>
<b>What makes a good Facilities Department Volunteer?</b>	<ul style="list-style-type: none"> <li>➤ Ideally, you will have capability and experience in a discipline such as electrical installations, plumbing, carpentry, or other related trade.</li> <li>➤ A qualification in a related trade would be a benefit, but is not essential.</li> </ul>
<b>Induction and Training</b>	<ul style="list-style-type: none"> <li>➤ Your induction and training will provide you with an opportunity to get to know the wider team and ensure you are familiar with the role and feel comfortable.</li> <li>➤ The induction and training will lead straight into your first shift, which will give you a taster of what the role will entail.</li> <li>➤ Prior to your shift you will be given a guidance document that will provide key information and our volunteer policies and procedures.</li> </ul>
<b>What's in it for you?</b>	<ul style="list-style-type: none"> <li>➤ You will become part of the Hospice's friendly team.</li> <li>➤ It will allow you to get involved in your local community and meet new friends.</li> </ul>

	<ul style="list-style-type: none"><li>➤ You can gain valuable experience such as team work, communication and using your initiative.</li><li>➤ Being part of the team can boost your confidence and can add to your CV for future jobs – we will provide you with a reference.</li><li>➤ We will reimburse reasonable out of pocket travel and parking expenses.</li><li>➤ We provide lunch and other refreshments.</li><li>➤ We will provide a unique volunteer T-shirt.</li></ul>
<b>What to do if you are interested</b>	<p>Please complete the on-line registration form. If you are successful the Facilities lead will contact you for an informal discussion.</p> <p>If you have any further questions, please email <a href="mailto:Volunteering@straphaels.org.uk">Volunteering@straphaels.org.uk</a></p> <p style="text-align: center;"><b>We look forward to hearing from you!</b></p>