

Volunteer Role Profile

Role Title	Volunteer Coach/Mentor
Time commitment	There is no minimum time requirement so you do not need to commit to volunteering every day. On your application form please kindly specify your availability
Point of contact	Ginny Toubal, Volunteer Services Lead- Hospice
Location	Hospice site London Road Cheam SUTTON SM3 9DX
Why we need you?	To support coaches in achievement of their professional goals through a programme of one-to-one sessions, typically per month
What will I be doing?	<ul style="list-style-type: none"> ➤ Agree selected coaches with Clinical Director and/or CEOs. ➤ Meet either face to face or via an online platform such as Zoom, Microsoft Teams, AccuR x with sponsor to agree objectives in advance of programme and to review outcomes at six-month points in programme ➤ Conduct programme of one-hour sessions with selected coaches in a private confidential space, either face-to-face or via the above remote platforms. ➤ Provide appropriate reading materials, models and exercises to accompany the sessions ➤ Liaise with Hospice Secretary and/or Volunteer Services team for agreed dates and times for sessions. ➤ Inform Volunteer Services Dept of volunteering time donated. ➤ Comply with the hospice's codes of practice and protocol for volunteers ➤ Attend support/supervision sessions and training identified as appropriate to his/her role.
What makes a good Volunteer Coach/Mentor?	<ul style="list-style-type: none"> ➤ To have an interest in the work of the Hospice and want to support your community ➤ To have active listening skills, emotional intelligence and ability to maintain support and confidentiality for coaches ➤ To have previous knowledge of organisations in private or public sector ➤ To have experience in coaching and/or mentoring of managers.

<p>Induction and Training</p>	<ul style="list-style-type: none"> ➤ Your induction and training will provide you with an opportunity to get to know the wider team and ensure you are familiar with the role and feel comfortable. ➤ The induction and training will lead straight into your first shift, which will give you a taster of what the role will entail.
<p>What's in it for you?</p>	<ul style="list-style-type: none"> ➤ It will allow you to get involved in your local community and meet new friends. ➤ To share your own skills, expertise and knowledge to assist hospice staff in their personal development and subsequently the organisation as a whole ➤ We will reimburse reasonable out of pocket travel and parking expenses.
<p>What to do if you are interested</p>	<p>Please complete the registration form. If you are successful the volunteer lead will contact you for an informal discussion.</p> <p>If you have any further questions, please email volunteering@straphaels.org.uk</p> <p style="text-align: center;">We look forward to hearing from you!</p>